The purpose of the Alumni Chapter is to strengthen the relationship between alumni and their alma mater in order to effectively support the Fogelman College of Business & Economics and The University of Memphis through service, contributions and active volunteerism. The Board of Directors of the FCBE Alumni Chapter also serves as an advisory committee to the Dean of the College.

**Activities Include:**

- Sponsorship and Funding of an Endowed Scholarship for FCBE Students
- Service by the Chapter Board in a Strategic Advisory Role as called upon by the Dean of the College
- Production of the annual Alumni Day program including Alumni Visiting Professors and the Alumni Day Awards Luncheon
- Selection of an Alumnus of the Year, Young Alumnus of the Year, Entrepreneur of the Year and a Distinguished Friend of the College
- Participation in Phonathons and other Special Events to Benefit of the College and the Alumni Chapter’s Endowed Scholarship
- Active Encouragement of Increased Alumni Involvement in the Support of the FCBE
- Assistance to the Dean in the Advocacy of the Mission of the Fogelman College of Business & Economics
Board Member Selection Profile

To be considered a candidate for Board membership, you are required to:

1. Be a graduate of the Fogelman College of Business & Economics
2. Be an active member of the University of Memphis Alumni Association
3. Possess a minimum of 3 years post-college professional work experience
4. Have a strong interest in the FCBE Board's mission and objectives
5. Complete and submit a new membership application which includes the submission of a letter of recommendation from a University alumnus
6. Be willing to complete an interview as part of the selection process
7. Be willing to make a one-time donation of $100 to the Chapter's Endowed Scholarship Fund
8. Pay annual Board dues which are currently $75 per year
9. Be available to attend 75% or more of scheduled Board's meetings
10. Be willing and able to appear publicly in support of the University, College, and Board
Board Member Nomination Process

1. Interested candidates will provide a completed application packet with (1) a letter of recommendation from a University alumnus and (2) a current resume to a Board member

2. The nomination form and attachments will be sent to the Alumni Coordinator and to the Recruitment Committee Chair

3. The recruiting committees will review the nomination forms, validate the information and follow up with references. The recruiting committees will also conduct applicant interviews

4. From the information received, the recruiting committees will recommend candidates for membership to the Board

5. From the qualified candidates, the Board will select new members by vote

6. Board members will serve a maximum 3-year term with the ability to reapply for a second term. The Board will have the discretion by vote to accept or reject a member’s request for a second term

7. The nomination process will be conducted as needed, when current Board member terms expire or to fill openings that result from resignations, terminations, etc.
Board Member Annual Performance Standards

A Board Member is required to:

1. Attend at least 75% or more of scheduled Board's meetings

2. Serve either as an officer or on a committee

3. Serve a maximum 3-year term with the ability to reapply for a second 3-year term

4. Sell a minimum of two (2) tables or twenty (20) seats to the Board's annual Alumni Day Luncheon

5. Participate in one (1) scholarship fund-raising activity such as Phonathon (in addition to selling two tables or twenty seats for Alumni Day)

6. Be willing to make a one-time donation of $100 to the Board's Endowed Scholarship Fund

7. Pay annual Board dues which are currently $75 per year

*Note: Annual donations to the Board's scholarship fund are appreciated*
Nomination Form for Board Membership

We gratefully acknowledge your participation in the nominating process. Please complete this form and return it to the current Alumni Coordinator and Recruitment Committee Chair

NAME ____________________________________________________________

HOME ADDRESS_____________________________________________________

BIZNESS ADDRESS___________________________________________________

CITY ___________________________ CITY ___________________________

STATE ________ ZIP ________ STATE ________ ZIP ________

HOME PHONE ________________ BUSINESS PHONE ________________

FAX NUMBER ________________ E-MAIL ADDRESS _____________________

PRESENT EMPLOYER___________________________________________________

TITLE _______________________________________________________________

GRADUATION YEAR________ MAJOR______________________________

CURRENT MEMBER OF U OF M ALUMNI ASSOCIATION: YES____ NO____

HAVE YOU SERVED ON A COMMITTEE OF THIS BOARD: YES____ NO____

IF YES, WHICH COMMITTEE__________________________________________

DOES YOUR CURRENT EMPLOYER ALLOW YOU THE FLEXIBILITY TO ATTEND REGULARLY SCHEDULED AND SPECIAL MEETINGS, SPECIAL EVENTS AND OCCASIONALLY CONDUCT BOARD BUSINESS (CALLS, FAXES, E-MAILS, OR TEMPORARY USE OF CORPORATE FACILITIES)? YES_____ NO_____
PLEASE EXPLAIN WHY ARE YOU INTERESTED IN SERVING ON THE BOARD?

________________________________________________________________________________________

________________________________________________________________________________________

PLEASE PROVIDE, IN ORDER OF PREFERENCE, THREE COMMITTEES THAT YOU WOULD BE INTERESTED IN PARTICIPATING ON

1. __________________________

2. __________________________

3. __________________________

(THE CURRENT COMMITTEES INCLUDE: ALUMNI DAY, SPECIAL EVENTS, MEMBERSHIP, BOARD RECRUITMENT)

WHAT OTHER SPECIAL SKILLS, ASSETS AND/OR KNOWLEDGE WILL YOU CONTRIBUTE?

________________________________________________________________________________________

________________________________________________________________________________________

PLEASE LIST OTHER CURRENT VOLUNTEER INTERESTS OR CIVIC INVOLVEMENTS

1. ORGANIZATION______________________________________________________________
   TITLE______________________________________________________________
   ACTIVITIES______________________________________________________

2. ORGANIZATION______________________________________________________________
   TITLE______________________________________________________________
   ACTIVITIES______________________________________________________

3. ORGANIZATION______________________________________________________________
   TITLE______________________________________________________________
   ACTIVITIES______________________________________________________
PLEASE LIST CURRENT OR FORMER FCBE BOARD MEMBER REFERENCES:

________________________________________________________________
________________________________________________________________

WITH THIS FORM, PLEASE SUBMIT A LETTER OF RECOMMENDATION FROM A UNIVERSITY OF MEMPHIS GRADUATE AND A RESUME/CURRICULUM VITAE

Return completed form to:

Fogelman College of Business & Economics Alumni Chapter
635 Normal Street
Memphis, TN 38152

alumniassociation@memphis.edu

Fax: 901.678.3035